



To:

From:

Action: Approval - Revision of Student/Incomplete Policy (Operational)

Date:

Next Steps:

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The approved revision to the Incomplete policy, including a formalized protocol ("Incomplete Grade Form"), will now state that "students who have satisfactorily completed 70% of course requirements per the syllabus are considered in good standing, and are eligible for a temporary grade of (I/ Incomplete)."

Background:

